

**MINISTRY OF SCIENCE AND HIGHER EDUCATION  
OF THE REPUBLIC OF KAZAKHSTAN  
NON-PROFIT JOINT-STOCK COMPANY D. SERIKBAYEV EAST  
KAZAKHSTAN TECHNICAL UNIVERSITY**



**APPROVED**

**Acting Chairman of the Board – Rector**

**NJC D.SERIKBAYEV EKTU**

**S. Rakhmetullina**

**22.06.2022**

**THE REGULATION ON SOCIAL SUPPORT MEASURES FOR STUDENTS OF  
D. SERIKBAYEV EAST KAZAKHSTAN TECHNICAL UNIVERSITY**

Ust-Kamenogorsk  
2022

The Regulation is developed according to the law of the Republic of Kazakhstan On education, based on the Resolution of the Government of the Republic of Kazakhstan dated February 7, 2008, No. 116 About approval of Rules of assignment, payment and the sizes of the state grants to students of the educational institutions (with changes as of 03.09.2021).

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## **1. Purpose and application**

1. This Regulation on social support measures for students at D. Serikbayev East Kazakhstan Technical University (hereinafter - the Regulations) aims to support students with a high level of training and / or belonging to socially vulnerable population, and defines the procedure for providing social support.

2. The Regulation is developed according to the Law On Education, based on the Resolution of the Government of the Republic of Kazakhstan dated February 7, 2008 № 116 On approval of Rules of assignment, payment and amount of state scholarships to students of educational institutions (as amended on 03.09.2021).

3. The contract for the reimbursable provision of educational services and / or the procedure of enrollment students, undergraduates, and postgraduates serves as a basis for applying the norms of this Regulation.

The Regulation is considered by the Academic Council and approved by the Chairman of the Board-Rector of the University.

The requirements of the Regulation are mandatory for all structural subdivisions of D. Serikbayev East Kazakhstan technical university.

4. It is an internal normative document of EKTU and is not subject to presentation to other parties, except for auditors of certification bodies during inspections of the quality management system, as well as to consumers-partners (upon their request) with the permission of the Chairman of the Board-Rector of EKTU.

## **2. Normative documents**

5. The following normative documents were used in drafting the Regulation:

1) Law of the Republic of Kazakhstan On Education of 27.07.2007, No. 319-III.

2) Order of the Minister of Education and Science of the Republic of Kazakhstan dated October 31, 2018, No. 600 On approval of the standard rules of admission to education institutions implementing degree programmes of higher and postgraduate education (as amended and supplemented as of 05.11.2021)

3) Standard rules of education institutions implementing degree programmes of higher and (or) postgraduate education are approved by Order No. 595 of the Minister of Education and Science of the Republic of Kazakhstan dated October 30, 2018 (with amendments and additions as of 29.12.2021)

4) The Charter of the NJC D. Serikbayev East Kazakhstan Technical University was approved by order of the Chairman of the Committee of State Property and Privatization of the Ministry of Finance of the Republic of Kazakhstan dated 02.06.2020 No. 345.

### **3.Terms and definitions. Abbreviations**

6. The terms of the Regulations shall have the following meaning;

1) social support measures are benefits provided by the University for certain categories of students (orphans, students with special educational needs, low-income and multi-children families, etc.);

2) the commission is a collegial body composed of university staff whose competence includes the examination of submitted documents from applicants for social support measures;

3) a low-income family is a family whose total income over a certain period of time does not meet the minimum cost of living (to confirm the status of the applicant as a low-income family, the student provides a document of appropriate form from the Employment Centre);

4) A multi-children family is a family with four or more underage children living together, including those enrolled as full-time students in secondary, technical and vocational, post-secondary, higher and (or) postgraduate education institutions after reaching the age of majority until the end of their education period (but no older than the age of twenty-three).

### **4. Social support measures**

7. Social support measures for students of D.Serikbayev East Kazakhstan Technical University:

1) benefits and discounts on tuition fees for different categories, and students (Appendix 1 and 2, approved at the beginning of the academic year);

2) social (financial) support for students from different categories (Appendix 3, approved at the beginning of the academic year).

8. For consideration of the submitted documents on their completeness, validity and legality the commission from among employees of university whose competence includes consideration of the submitted documents from persons applying for measures of social support is created. The members of the commission shall be approved annually by order of the Chairman of the Board-Rector of EKTU.

### **5. Amount and procedure for benefits and discounts**

9. Benefits, discounts and categories of persons entitled to receive them are defined in Appendices 1 and 2 to the present Regulation.

10. Benefits and discounts to persons enrolled in doctoral degree program on a contractual basis are considered on an individual basis.

11. An applicant to D. Serikbayev East Kazakhstan Technical University (hereinafter referred to as University) or Higher D. Serikbayev EKTU IT-College (hereinafter referred to as College), claiming for benefits and discounts, applies with a written application

(Appendix 4) to the Chairman of the Board-Rector with attached package of supporting documents to the admissions committee until August 25 of the year.

12. A student continuing his/her studies at the University or College who claims benefits and discounts shall apply with a written application (Appendix 4) to the Chairperson of the Board-Rector and a package of supporting documents to the Student Services Centre (SSC) by September 30 of the current year.

13. Lists, applications and supporting documents of students applying for benefits and discounts shall be submitted by the Chairperson of the Admissions Committee, Deans of Faculties/Schools of the University, and Director of the College to be considered by the Commission.

14. The Commission schedules a meeting within five (5) working days of a student's admission to the University.

15. During the meeting all the members of the commission shall review the documents of the applicants for benefits and discounts in an open, transparent and free-flowing environment. Regarding the documents, the minutes of the commission meeting shall list persons applying for benefits and discounts. On the basis of the minutes, the SSC issues an order for the granting of benefits and discounts, specifying their amount and duration.

16. Only one type of benefits and discounts may be applied simultaneously to the established tuition fees. If a student is entitled to benefits and discounts in several categories, the maximum is granted.

17. In case of payment of student's expenses for the entire period of training at the time of conclusion of the contract, the amount of payment is fixed until the end of the training period.

## **6. Amount and procedure for the provision of social (financial) support**

18. Social (financial) support is granted for a period approved by order of the chairman of the board-rector.

19. A student applying for social (financial) support shall submit a written application (Appendix 5) to the Chairperson of the Board-Rector with all necessary documents attached to the University Student Service Center.

20. The commission review the given documents to consider if they are complete, valide and legal.

21. The Commission shall consider all documents in an open, transparent and free-flowing manner. On the basis of the documents examined, a protocol of the commission's meeting indicates the list of applicants for social (financial) support measures. This protocol is of advisable character and is submitted to the Chairman of the Board-Rector of the University.

## **7. Grounds for extension and/or termination of social support measures**

22. Social support measures are provided for one academic year or the entire period depending on the category (Appendix 1, 2), provided that the student has completed the current semester with a GPA not lower than 3.0. In case of completion of the current academic period with a GPA of less than 3.0, the granted social support measures shall be withdrawn from the subsequent academic period.

23. Social support measures for College students are provided for one academic year or the whole training period depending on the category (Appendix 1, 2), provided that the student has completed the current semester with grades not lower than "4" (good). In case of completion of the current semester with grades less than "4" (good), the social support measures are terminated from the following semester.

24. It is possible to provide social support for students in categories 2, 3, 6 of Appendix 1 and category 3 of Appendix 2 of the Regulation, for the next term, regardless of academic performance.

25. The Chief Accountant, the Deans of Faculties/Schools, the Registrar's Office, the Director of the College, and the Chairman of the Admissions Board are responsible for the timely preparation and correct execution of documents.

26. The member of the Vice-Rector for Academic Affairs is responsible for monitoring the execution of the Regulation.

Appendix 1

**Benefits and discounts on tuition fees  
at the University (undergraduate) and College**

| № | Categories  | The amount of social support as a % of the amount stated in the contract for educational services | Comment                          | List of documents required   |
|---|---|---|----------------------------------|--|
| 1 | Foreign graduate students of Foundation preparatory department of the D.Serikbayev EKTU   | 30%   | For the whole period of training | 1) A copy of the certificate of D. Serikbayev University Foundation Course<br>2) Education records in a foreign language are provided with a notarized translation into Kazakh or Russian  |
| 2 | Orphans and disabled children, persons with disabilities of group I, II and III of the Republic of Kazakhstan and foreign countries | 20%   | For the whole period of training | One of the listed documents (notarised for foreigners):<br>1) a copy of the death certificate of both or only parent, or other documents confirming the absence of the parents (a court order for the removal of parental rights, for restriction, on declaration of missing persons, on declaration of parents' death;<br>2) a copy of the foster care agreement ;<br>3) a certificate on staying in an institution for orphans and children without parental care;<br>4) copy of the disability certificate. |
| 3 | Children from the Republic of Kazakhstan and abroad without parental care   | 20%   | For the whole period of training | One of the listed documents, notarized:<br>1) a copy of the death certificate of both or only parents, or other documents confirming the absence of parents (a court order for the removal of parental rights, for restriction, absence, declaration of parents' death;<br>2) a copy of the foster care agreement;<br>3) an orphanage certificate and children without parental care certificate.  |



|   |  |          |                                       |   |
|---|--|----------|---------------------------------------|---|
| 4 | Kazakh and foreign students with certificates or diplomas of technical and vocational education with honors                          | 20%      | For the 1 <sup>st</sup> academic year | 1) Copy of the certificate or diploma on the basis of TPE with honors<br>2) education records in a foreign language are provided with notarized translation into Kazakh or Russian  |
| 5 | Kazakh and foreign students with an Altyn Belgi or foreign certificate equivalent with a gold medal                                  | 20%      | For the 1 <sup>st</sup> academic year | 1) A copy of the Altyn Belgi certificate or a foreign certificate with honours<br>2) Education records in a foreign language shall be provided with a notarized translation into Kazakh or Russian  |
| 6 | Students from multy-children families, RK  | 15%      | For the whole period of training      | 1) An identity document.<br>2) A copy of the children's birth certificates or adoption documents .<br>3) Certificate of residence or other document confirming the cohabitation of the applicant with the children.<br>4) Document confirming that the applicant's children aged 18-23 are studying in an educational institution on a full-time basis (if any)<br>5) Documents in a foreign language with notarized translation into Kazakh or Russian |
| 7 | Winners of Olympiads and competitions organized by D. Serikbayev EKTU (ZHAS TALAP-KZ Leader, Akıldı AWARDS 2022, 50 Shades of Green) | 10 -50 % | For the 1 <sup>st</sup> academic year | 1) Original Competition certificate   |
| 8 | Students of the Republic of Kazakhstan and foreign students with disabled parents, or both parents retired                           | 10%      | For the whole period of training      | 1) A copy of the standard disability certificate issued by the regional office ;<br>2) Copies of both parents' pension certificates;<br>3) Documents in a foreign language with notarized translation into Kazakh or Russian.   |

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| 9  | Winners of the regional National Olympiads in general education subjects (Computer Science, Mathematics, Physics, Geography and Biology) and of the Republican Contests of Scientific Projects | 10% | For the 1 <sup>st</sup> academic year                               | 1) Copies of diplomas or certificates of winning prizes in the following subjects: Computer Science, Mathematics, Physics, Geography, or Biology) of national and scientific projects                               |
| 10 | Students with UNT Certificates (five subjects) of 100 points and more  | 10% | For the 1 <sup>st</sup> academic year                               | 1) A UNT certificate from 100 points and more   |
| 11 | Students with TPE graduation certificates (in 2 subjects) of 50 points or more   | 10% | For the 1 <sup>st</sup> academic year                               | 1) A UNT Certificate for TPE graduates with points 50 or more   |
| 12 | Kazakhstani and foreign students studying for a second higher education at D.Serikbayev EKTU, provided that they have first higher education diploma of EKTU                                   | 10% | For the 1 <sup>st</sup> academic year                               | 1) A copy of D. Serikbayev EKTU Diploma as the first higher education degree  |
| 13 | Foreign students with close relatives-graduates of D.Serikbaayev EKTU.   | 10% | For the 1 <sup>st</sup> academic year                               | 1) A copy of a relative's (grandparents, mother, father, brother, sister) D. Serikbayev EKTU Diploma  |
| 14 | Winners of international Olympiads and science project competitions (scientific competitions) in general education subjects  | 10% | For the 1 <sup>st</sup> academic year                               | 1) A copy of diploma or certificate in the following subjects: Computer Science, Mathematics, Physics, Geography, or Biology) in international Olympiads and science project competitions (scientific competitions) |
| 15 | Participants in one season of the University Project Holidays with Benefits  | 10% | For the 1 <sup>st</sup> academic year                               | 1) A copy of the certificate of participation in one of the seasons of this Project   |
| 16 | Students of the same specialty from one TPE college, RK  | 5%  | For the 1 <sup>st</sup> academic year, regardless of other benefits | 1) Copies of diplomas of students from the same RK college when enrolling 10 or more  |

|    |   |  |   |   |
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| 17 | Graduates of University engineering classes   | 5%   | For the 1 <sup>st</sup> academic year                 | 1) A copy of the engineering classes certificate or a copy of the of the order  |
| 18 | D.Serikbayev EKTU preparatory course successful graduates   | 5%   | For the 1 <sup>st</sup> academic year                 | 1) A copy of the preparatory course certificate of D.Serikbayev EKTU  |
| 19 | Kazakhstani and foreign students who paid 100% advance for the current year by 25 August  | 5%   | For one year of training regardless of other benefits | 1) If you have paid and have a copy of the payment in the personnel file, the deadline is 25 August of the calendar year                  |
| 20 | Graduates of the Higher IT College of D. Serikbayev EKTU  | 5%   | For one year of training regardless of other benefits | 1) A copy of the Higher IT-College EKTU diploma   |
| 21 | If more than one family member (second and subsequent) is a current student (second and subsequent) of Kazakhstan and foreign countries   | 5%   | For the whole period of training                      | 1) A standard certificate from the Student Service Centre confirming several family member-students                                       |
| 22 | Foreign students who involved one foreign non-Kazakhstani and stateless foreign applicant to the University to conclude a study agreement | for each subsequent one, 5%  | For one year of training regardless of other benefits | 1) Filling in a personal card and registering on the university website by 23 August as the consultant (verified by date of registration) |
| 23 | Children of university employees  | the amount of the discount is set for each trimester, depending on university experience | For the whole period of training                      | 1) If there is an employment certificate from the HR department of D. Serikbayev EKTU.  |

Appendix 2

**Benefits and discounts on tuition fees for master's degree applicants**

| № | Categories   | The amount of social support as a % of the amount stated in the contract for educational services      | Comment   | List of documents required   |
|---|--|--|---|--|
| 1 | Graduates of D.Serikbayev EKTU and other higher education institutions with a diploma with honours                   | 20%  | For the whole period of training                              | 1) a copy of diploma with honours(if any)  |
| 2 | Graduates of D.Serikbayev E KTU and other higher education institutions with good and excellent grades in Supplement | 15%  | For the whole period of training                              | 1) a copy of diploma with supplement with grades of Good and Excellent (if available)  |
| 3 | Orphans under 23   | 15%  | For the whole period of training                              | One of the documents listed above notarised:<br>1) A copy of the death certificate of both or the only parent or other documents confirming the absence of the parents (court order on deprivation of parental rights, on restriction, on declaration of missing persons, on declaring them deceased;<br>2) a copy of the foster care agreement<br>3) an orphanage certificate and a certificate on children without parental care |
| 4 | University employees' children   | the amount of the discount is set for each trimester, depending on the length of university experience | For the whole period of training                              | 1) An EKTU employment certificate from the human resources department  |
| 5 | With 100% prepayment for the current academic year by August 28  | 5%   | For the whole period of training regardless of other benefits | 1) In case of payment until August 28 of the calendar year; a copy of payment in the personnel file.   |

Appendix 3

**Social (financial) support for University students (undergraduate, graduate) and College students**

| № | Categories   | Name and amount of social (financial) support                      | Comment                          | List of documents required   |
|---|--|--|----------------------------------|--|
| 1 | Students from a multy-children family in a difficult financial situation                     | payment of up to 15,000 tenge                                      | monthly                          | 1) a copy of the student's identity card;<br>2) a copy of the mother's identity card;<br>3) copy of the Altyn Alkya, Kumis Alkya, Kon Balaly Ana (if available);<br>4) a certificate of family membership from State Corporation Government for Citizens (PSC), or from Akimat at the place of residence, with obligatory indication of age (year of birth) of each family member (4 or more children), or copies of birth certificates of all children; |
| 2 | Students from a multy-children family in a difficult financial situation                     | payment of up to 10 000 tenge                                      | monthly                          | a copy of the student's identity card, a low-income family status certificate from the State Corporation Government for Citizens (PSC), or from the Akimat at the place of residence;  |
| 3 | Students with disabilities, group I, II, III   | free hostel accommodation  | during the academic year         | A copy of the student's identity card, a disability certificate.   |
| 4 | Orphan-students, or students without parental care   | free hostel accommodation  | during the academic year         | A copy of student's identity card,<br>A copy of student's birth certificate,<br>A copy of death certificate of both or only parents, or other documents confirming the absence of parents (a court order for the removal of parental rights, for restriction, to declare missing, to declare parents dead.   |
| 5 | Students from multy-children families  | 50 % discount for hostel accommodation                             | For the whole period of training | 1) a copy of the student's identity card;<br>2) a copy of the student's mother's identity card;<br>3) a copy of the Altyn Alkya , Kumis Alkya, Kon balaly ana card (if available);<br>4) a certificate of family structure from State Corporation Government for Citizens (PSC), or from Akimat at the place of residence, with the age (year of birth) of each family member (4 or more children), or copies of birth certificates of all children      |
| 6 | orphans and children with disabilities, with category I and II disabilities, the Republic of | Free elimination of academic ebts during the summer term (up to 30 | For the whole period of training | One of the listed documents (notarised for foreigners):<br>1) a copy of the death certificate of both or only parent, or other documents confirming the absence of the parents (a court order for the removal of parental rights, for restriction, on  |

|   |  |                              |                          |  |
|---|--|------------------------------|--------------------------|--|
|   | Kazakhstan   | credits)                     |                          | <p>declaration of missing persons, on declaration of their death;</p> <p>2) a copy of the foster care agreement ;</p> <p>3) a certificate confirming the fact of staying in an institution for orphans and children without parental care;</p> <p>4) a copy of the disability certificate.</p> |
| 7 | Higher IT College students with a full cost-recovery contract for continuing education for the academic year 2022-2023 | 50% discount on tuition fees | during the academic year | Higher IT college student certificate  |

Appendix 4

**Sample application form for benefits and discounts on university (undergraduate) and college tuition fees**

Acting Chairman of the Board, Rector  
of D. Serikbayev EKTU  
Saule Rakhmetullina  
Galina A. Akhmetova  
1<sup>st</sup> year full time student  
B071-Mining and Mining Engineering  
Home address: East Kazakhstan region,  
Ust-Kamenogorsk city, Chekhov Street, 20,  
Apt. 5  
87775030700

**APPLICATION**

On the basis of the Provision on social support measures for students of D. Serikbayev EKTU from "\_\_\_" \_\_\_\_\_20\_\_, I ask to set me a 10% discount according to Appendix 1, #10 (for students with UNT (in five subjects) certificates from 100 points and more). All supporting documents have been submitted to the Admissions Committee/Student Service Center.

Signature and date

Appendix 5

**Sample application form for social (financial) support for University students  
(undergraduate, graduate) and College students**

Acting Chairman of the Board, Rector  
of D. Serikbayev EKTU  
Saule Rakhmetullina  
Galina A. Akhmetova  
2<sup>nd</sup> year full time student  
B071-Mining and Mining Engineering  
Home address: East Kazakhstan region,  
Ust-Kamenogorsk city, Chekhov Street, 20,  
Apt. 5  
87775030700

**APPLICATION**

On the basis of Regulation on social support measures for students of D. Serikbayev EKTU from "\_\_\_" \_\_\_\_\_20\_\_\_, I ask to appoint social (financial) support for free accommodation in a University dormitory according to Annex 3, #3 (students with disabilities of I, II, III group). All supporting documents have been submitted to the Student Service Center.

Signature and date